School Readiness Summit Application

Class of 2016

Through the support of the National Governors Association, the Governor's Office of Early Childhood is pleased to announce the **2016 School Readiness Summit**. The purpose of Kentucky's School Readiness Summit is to help school districts, early learning providers and community organizations throughout the Commonwealth make the vital connections and collaborations necessary for school readiness. **Preparing children for school is a community issue.**

We are calling on Superintendents/Assistant Superintendents to lead a School Readiness Summit team.

September 22, 2016
10:00am-4:00pm Eastern Time
Convention Center
405 Mero Street
Frankfort, KY 40601

Participation in the 2016 Summit is limited to 25 teams across the state. Teams will be made of 5-8 members including the Superintendent/Assistant Superintendent. **Teams who participated in the 2015 School Readiness Summit are not permitted to participate for a second year. Teams who were previously denied can reapply.** Participating teams will be selected through an application process. Selected teams will participate in this 1-day event focusing on three areas:

- Helping Superintendents understand that collective action with community partners and parents is the key to preparing more children for school entry
- Providing the tools and knowledge to allow schools to engage partners and the public in preparing children in the early years
- Improving coordination between early childhood education and community partners

Most expenses will be covered for participating teams using National Governor's Association (NGA) grant funds. Included will be lunch and all materials needed for the day. **(Overnight lodging and mileage will not be included.)**

Teams chosen to attend the Summit may qualify for the following opportunities:

- **To receive technical assistance for certain projects developed through the Summit.**
- **To receive incentive opportunities for certain projects developed through the Summit.**
- **To obtain EILA credit for the 1-day Summit event.**
- **To obtain ECE-TRIS credit for the 1-day Summit event.**

To be considered for participation in this event, teams must agree to the following:

- **Attend the entire 1-day event.**

- **Create a 5-8 person team.**

- **The following person MUST be a member of the team and attend the Summit:**
  - **Superintendent or Assistant Superintendent**

- **Strongly preferred members of the team include:**
  - **Head Start Director or Representative**
  - **Child Care Director or Representative**
  - **CECC Chair or Representative**
  - **School District Staff Member**

- **The following are suggestions for community team members:**
  - Faith-based representative
  - Health care representative
  - Elected official
  - Principal
  - School Board Member
  - Librarian
  - Parent
  - Health Department member
  - Pediatrician
  - First Steps staff member
  - Family representative or family liaison
  - Curriculum specialist
  - Higher education partner
  - Civic or business leader

- **Report on implementation progress and share strategies that will enhance student achievement at kindergarten entry**

- **Agree to participate and attend (as a team) in the following events:**
  - **Webinar and pre-assessment**
  - **Follow-up on 30, 60, 90 Day Action Plans via video conference/conference call in December 2016**
  - **Follow-up on 30, 60, 90 Day Action Plans via video conference/conference call in March 2017**
  - **Submit a Ready Kids Conference presentation which includes outcomes from Summit Action Plans by May 15, 2017. Three to five presentations will be selected to be presented at the Ready Kids Conference on June 29, 2017, at the Galt House in Louisville, Kentucky. If selected, your team agrees to participate in the session.**

The deadline to submit applications is **September 1, 2016.**

Teams will be selected to participate in the Summit using the following rubric:

- **Required Team Member Applies (25%)**
- **Strongly Preferred Team Members Apply (25%)**
- **Response to Question 6 (50%)**

If you have questions or need assistance identifying potential community partners in your area, please contact: Kayla Jones, kaylad.jones@ky.gov

***Please note**: Information regarding the School Readiness Summit will be communicated via email, including notification of acceptance of participation. Please provide a valid email address that you will be able to access during the review

period. **Selected teams will be notified by September 2, 2016, if selected to participate in the School Readiness**

List of Team Members	
Team Member 1—Required—Superintendent or Assistant Superintendent	
Role:	
Phone:	
Email:	
Team Member 2—Strongly Preferred—Head Start Director/Representative	
Role:	
Phone:	
Email:	
Team Member 3—Strongly Preferred—Child Care Director or Representative	
Role:	
Phone:	
Email:	

Team Member 4—Strongly Preferred—CECC Chair or Representative	
Role:	
Phone:	
Email:	
Team Member 5—Strongly Preferred—School District Staff Member	
Role:	
Phone:	
Email:	
Team Member 6—Community Partner	
Role:	
Phone:	
Email:	
Team Member 7—Community Partner	
Role:	
Phone:	
Email:	
Team Member 8—Community Partner	
Role:	
Phone:	
Email:	

We are recruiting teams at various levels of collaboration/implementation of school readiness efforts.

Please respond to the questions below:

1. How would you describe your team's current collaboration/implementation of school readiness efforts?
   - ☐ Well established
   - ☐ Moderately established
   - ☐ Minimally established
   - ☐ Not established

2. How would you describe your team's understanding of the purpose of attending the School Readiness Summit as a collaborative team?
   - ☐ Very strong understanding
   - ☐ Moderate understanding
   - ☐ Minimal understanding
   - ☐ No understanding

3. What would you consider to be your team's greatest area of need in regards to school readiness efforts? (You may choose more than one)

- ☐ Cross-sector collaboration
- ☐ Administrator effectiveness (in regards to school readiness efforts)
- ☐ Teacher effectiveness (in regards to school readiness efforts)
- ☐ Engaged families
- ☐ Effective data-driven improvements
- ☐ Instructional tools
- ☐ Learning environment
- ☐ Other—Please describe:

4. How would you describe your team's level of community partnering with a focus on the increased levels of student achievement and enhanced learning outcomes as target outcomes?

- ☐ Very strong emphasis
- ☐ Moderate emphasis
- ☐ Minimal emphasis
- ☐ No emphasis

5. Explain your current collaborative efforts to achieve school readiness.

6. What do you hope to achieve by participating in the School Readiness Summit? Please include answers to the following questions in your response:

- Where is your community now in regards to school readiness?
- Where would you like to see your community in regards to school readiness?
- What specific barriers does your team find in their efforts to increase school readiness?
- What specific strengths does your team have to increase school readiness in your community?
- What dreams do you have to increase school readiness in your community?

*Deadline to submit your application is August 29, 2016.

*Successful applicants will be notified by September 1, 2016.

All Team Members Agree to the Following:

*Please check all boxes that apply.

☐ Superintendent or Assistant Superintendent will attend the School Readiness Summit and participate in team events/meetings and follow-up.

☐ Participate in a webinar and pre-assessment

☐ Participate in a follow-up on 30, 60, 90 Day Action Plans via video conference/conference call in December 2016

☐ Participate in a follow-up on 30, 60, 90 Day Action Plans via video conference/conference call in March 2017

☐ Submit a Ready Kids Conference presentation which includes outcomes from Summit Action Plans by May 15, 2017. Three to five presentations will be selected to be presented at the Ready Kids Conference on June 29, 2017, at the Galt House in Louisville, Kentucky. If selected, your team agrees to participate in the session.

By submitting this application to participate in the School Readiness Summit as the Class of 2016, all identified team members agree to the above requirements.

Please complete and email to KaylaD.Jones@ky.gov no later than August 29, 2016